

## OWNERS PACKING GUIDE

This is intended just as a short guide on packing your effects. It is not a comprehensive list. We would always advise you to have your effects professionally packed to ensure their safe transportation.

### 1. What materials do I use?

If it fits in a box put it in a box!

Just imagine you are playing a really big game of 'Tetris' If all the shapes falling down are squares it would make the game much easier. This is the same for stacking the vehicle. If all your effects are in boxes it makes the crews job much easier and helps to ensure your effects are loaded and unloaded more safely and efficiently. Boxes are designed to protect your effects so things are much safer inside them. If an item is too large or too heavy to be placed in a box then just leave them to one side and mention them to your crew when they arrive.

### 2. What goes in which box? If you can lift it we can lift it!

We normally only supply three different size boxes for owner packed removals. These are:

SMALLS: These are for heavier items such as records, CD's, books, bottles, tins etc. MEDIUMS: These are for general use and can be used for chinaware, toys, games, shoes and folded clothes.

LAYFLATS: These are for laying your clothes flat in. They can also be used for lighter items such as bedding, towels, cushions, curtains. Tennis rackets etc. We also supply hanging garment carriers but these take up more space than lay flats which can affect costs. Original Boxes: If the item still has its original packaging then by all means use it.

### 3. Is there anything I shouldn't pack? Don't pack anything that's flammable!

Please do not pack ANY flammable items, these include (but are not exclusive to) matches, lighters, lighter refills, SBQ lighter blocks and/or fluid, petrol (even empty petrol cans) white spirit. Ammunition, fireworks etc. Do not pack any medicines you may need. Keys should also be left unpacked along with any documentation you may need during your move. If in doubt about any items please just ask the crew or call the office.

### 4. Do you supply all the packing material?

Yes we can supply all the packaging materials you will need for your removal.

### 5. Will the boxes be new or used?

We try and re-use as much packing material as we can in an effort to try and be as environmentally friendly as possible.

### 6. What happens to the packaging after the removal?

If moving locally please call us to collect the used packaging and we will use it again. You can imagine how many trees are felled every year to make cardboard so we try and re-use as much of the used materials as we possibly can. If your removal takes you a long way away from our office then you may have to return the packaging yourself or recycle it at a local facility.

### 7. What if I have any questions?

Please ask a member of the crew or call the office on 01628-620064